

INVITATION

for

EXPRESSION OF INTEREST

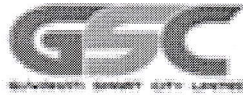
for

**Selection of Consultancy Firm to prepare Detail
Project Report**

for

Umananda Temple and Aswaklanta Devalaya

January 2020



Guwahati Smart City Limited
04th Floor, Aditya Tower, Opp. - Down Town Hospital
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DOCUMENT NO.SPV/GSCL/DEV/116/2019/09

Invitation for Expression of Interest

GSCL invites EOI (Expression of Interest) from reputed Architectural Consultants/ Consulting Firms empanelled with APWD (Assam Public Works Department) for engagement as a Consultant to provide Architectural Services, Preparation of DPR, Consultancy during Implementation of the projects for "Development of Umananda Temple and Development of AswaklantaDevalaya". The last date for receipt of EOI is 10/02/2020 up to 17:00 hours. Details may also be downloaded from Guwahati Smart City Limited website i.e. www.gscl.assam.gov.in

Eligibility

Only those Consultants/ Consulting Firms who fulfill the following criteria should apply in response to this Invitation for EOI:

1. The bidder should have registration with Council of Architecture (COA) and should be empanelled with APWD.
2. The bidder should have at least 3 (three) Architects, 3 (three) Civil Engineers and 1 (one) Electrical Engineer on its rolls.
3. The bidder should have an Average Annual Turnover of Rs. 75.00 Lac in the previous 3 (three) financial years viz. 2018-19, 2017-18 and 2016-17.
4. The bidder should be registered with EPF (Employees Provident Fund) and ESI (Employees State Insurance).
5. The bidder should have received a minimum of Rs. 75 Lac as professional fees in a single architectural consultancy project in the last 5 (five) years.
6. The bidder should have successfully provided consultancy services (architectural, structural, electrical and all allied services) to a Government Department/ Institution for at least 1 (one) similar project (temple complex/ park/ landscaping) of minimum value Rs. 10.00 Crore in the last 7 (seven) years.

Selection Process

Financial Bids of the technically qualified bidders shall be opened and numbered L1, L2, L3, etc. starting from the lowest priced Financial Proposal to the highest priced Financial Proposal.

Project Details

The project consists of development works at Umananda Temple premises with an approximate Project Cost of Rs. 14.50 Crore and development works at Aswaklanta Devalaya complex with an approximate Project Cost of Rs. 14.00 Crore.

Technical Bid

The Technical Bid of each bidder should contain the following:

1. Letter of Expression of Interest in the prescribed format at Annexure-I.
2. Details of Projects handled as a consultant in the last 7 years as per Annexure-II.
3. Copy of PAN and GST registration.
4. COA registration and APWD Empanelment.
5. Profile of manpower associated with the firm.
6. Audited Balance Sheets for the financial years 2018-19, 2017-18 and 2016-17.
7. EPF and ESI registrations.

Financial Bid

Bidders shall quote their consultancy fee as a percentage of the estimated project cost as per Annexure-III. The quoted percentage shall be inclusive of all costs and charges. Deduction of IT will be made at the source at the time of payment and GST as applicable will be paid.

Document Cost and Security Deposit

The bidder shall deposit the cost of bid document of Rs. 2000.00 (Rupees Two Thousand) only (non refundable) in the form of Demand Draft in favour of GSCL payable at Guwahati along with the proposal.

Security Deposit @ 10% of the consultancy fee shall be deducted from each running account bill payable to the Consultant and retained. The Security Deposit shall be refunded to the Consultant without any interest 6 (six) months after the successful completion of the project. In case of non-satisfactory performance GSCL reserves the right to forfeit the Security Deposit.

Instructions for Submission of Bids

Envelope 1: This envelope shall contain the Bid Document Cost of Rs. 2000.00 in the form of DD in favour of GSCL payable at Guwahati. In case Document Cost is not submitted, the proposal of such bidders shall not be opened or evaluated further.

Envelope 2: This envelope shall contain the Technical Bid along with the bid document duly signed and sealed on each page by the bidder. In case a bidder is not Technically Qualified, the proposal of such bidders shall not be opened or evaluated further.

Envelope 3: This envelope shall contain the Financial Bid as per the prescribed format in Annexure-III.

Envelope 4: This envelope shall contain Envelope 1, Envelope 2 and Envelope 3, each sealed with the name of the project and envelope number super scribed on it. The outer envelope shall then be sealed and super scribed with the name of the project, name and address of the bidder, and bidders contact details, and delivered to GSCL on or before the last date of receipt of bids before the cut-off time.

Disqualification

GSCL may disqualify bids on account of but not limited to the following reasons:

1. If received after the last date and time of receipt of bid.
2. If the bidder disregards any of the terms & conditions of the bid.
3. If the bidder leaves any ambiguity in the calculation of the consultancy fee.
4. In case of receipt of conditional bids.
5. If the bidder provides any misleading information or conceals any information.

The decision of GSCL in the matter of disqualification shall be final and binding, and no further correspondence shall be entertained from any disqualified bidder thereafter.

Other Instructions

1. GSCL reserves the right to modify unilaterally any part of this document at any stage of the selection of the Consultant as per its own requirements.
2. All provisions in this document and future documents to be issued by GSCL in connection with this consultancy work are supplementary and complementary to each other and are not to be read in isolation.
3. The selected consultant has to sign an agreement with GSCL for rendering satisfactory services and completion of the project in a time bound manner.

Time Schedule

Sl. No.	Activity	Date and Time
1	Availability of bidding document	23/02/2020
2	Last date and time of submission of bid	10/02/2020 up to 17:00 hours
3	Opening of Technical Bids	12/02/2020
4	Opening of Financial Bids	12/02/2020

Scope of Consultant's Services

Design and Drawing Phase:

1. Preparation of Inception Drawings as per requirement.
2. Survey, soil investigation and preparation of DPR including Working Drawings, Structural Drawings and Electrical Drawings after necessary modifications in the design.
3. Water supply, sanitary, plumbing, drainage, sewerage and all necessary services drawings.

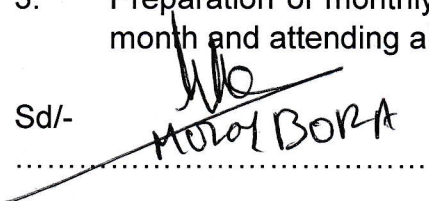
Tender Phase:

1. Preparation of Bill of Quantities with specifications.
2. Preparation of tender document, comparative statement and draft contract agreement.

Construction/ Execution Phase:

1. Providing detailed Good for Construction Drawings for complete execution of the project.
2. Supervision during execution of the project, quality check, measurement of work and recommendation of Contractor's bills.
3. Preparation of monthly progress reports within the first week of the following month and attending all construction committee meetings called by GSCL.

Sd/-


MURAL BORA

Format for Letter of Expression of Interest(on bidder's letterhead)

Reference:

Date:

To

.....
.....
.....

Subject: Submission of Expression of Interest for
“.....”

Sir/ Ma'am

We hereby submit our Expression of Interest (EOI) for Consultancy Services as explained in the Invitation for Expression of Interest for the afore-mentioned project. In support we submit all necessary information and relevant documents for our participation in the process of selection. We hereby submit our willingness to work on the project as detailed in the EOI.

We undertake to abide by the provisions laid down in this EOI and any other document issued by GSCL during the process of this assignment.

We declare that at the time of submitting this EOI, neither we nor any of our constituents have been barred or blacklisted by Central and/ or any State Government Department/ Agency of India.

Yours faithfully,

Signature of Authorized Representative of Firm with Seal:

Name of Firm:

Type of Firm:

Name of Proprietor/ Director/ Partners:

Address of Firm:

Contact number:

Email ID:

Annexure-II

Details of Projects handled as a consultant in the last 7 years
(Applicable for completed projects only)

Sl. No.	Name of Project	Name of Client	Project Cost	Date of Commencement	Date of Completion

Note: Documentary proof to be attached in the form of work orders and completion certificates issued by the respective clients/ departments.

Signature with Seal of the Consultant:

Format for Financial Bid (on bidder's letterhead)

Reference:

Date:

To

.....
.....
.....

Subject: Submission of Financial Bid for "....."

Sir/ Ma'am

We hereby quote our Consultancy Fee as under:

Description	Consultancy Fee as percentage of the Estimated Cost of Work
Preparation of Inception Drawings, Survey, Soil Investigation and preparation of DPR including Working Drawings, Structural Drawings, Electrical Drawings, water supply, sanitary, plumbing, drainage, sewerage and all necessary services drawings.	
Preparation of Bill of Quantities with specifications, Tender Document, Comparative Statement and Draft Contract Agreement.	
Providing detailed Good for Construction Drawings for complete execution of the project, supervision during execution of the project, quality check, measurement of work, recommendation of Contractor's bills and preparation of monthly progress reports.	

Yours faithfully,

Signature of Authorized Representative of Firm with Seal: